

The Association of Pretrial Professionals of Florida
Bord of Directors Meeting Minutes
June 25, 2025
11am-Zoom

Attendees: Ashley Baird, Travis Gross, Iris McDonald, Kelli Huckabee, Crystal Rytell, Yesenia Alves, Ehren Mooney

Not Present: Jeff Bacigalupi, David Scharf

- I. **CALL TO ORDER:** Travis Gross 11:02am
 - II. **ROLL CALL:** Kelli Huckabee
 - III. **APPROVAL OF MAY 2025 MINUTES:**
Motion Iris McDonald, Second Ehren Mooney
 - IV. **FINANCIAL REPORT:** Iris McDonald
Motion Yesenia Alves, Second Crystal Rytell
 - V. **VENDOR COORDINATOR UPDATE:** Yesenia Alves
-No update
 - VI. **COMMUNICATION REPORT:** Crystal Rytell
-Travis is still working on getting some updates completed on the website
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- VII. **REGIONAL DIRECTOR REPORTS:**
We still have some vacancies so Travis will put together another email listing the vacancies and explaining the duties involved.
 - A) **NW Regional Director-Vacant**
 - B) **SW REGIONAL DIRECTOR-Jeff Bacigalupi**
-Not Present

C) **SE Regional Director**-Ehren Mooney

-No update

D) **NE Regional Director**-Vacant

OLD BUSINESS: Travis Gross

-Overall the training at Championsgate last week went well other than the issue with presenter Attorney James Bell and that situation has been handled with the Florida Bar. Most of the feedback that we received was positive and the negative feedback dealt with the issues with The Omni such as there not being internet, rooms, parking and the power point with Attorney Christine Brown. It might be better to try to get copies of the power points from the presenters ahead of time at our next training to help with that issue.

-FL PAC wants to further their relationship with us and our trainings in the future.

NEW BUSINESS: Travis Gross

-Discussed having a fall training where PJI present for a whole day. Need to remember that they are a paid presenter but we received a lot of positive feedback about their presentation. We will discuss doing an in-person training and then recording it so that it can put on the website. Possible locations are Gainesville and Lee County.

-Still looking at doing an Institute in April 2026 at Daytona Beach. Ehren Mooney provided pictures of the available Ballrooms and Salons at The Hilton and that is really the only hotel in that area that can accommodate us. Ehren indicated there is a separate wing that we could use for our trainings and they have their own A/V equipment that we could use a fee. There are also three restaurants at The Hilton.

-Travis has reached out to Joel Bishop with NAPSA to see if they might be willing to do a Pretrial fundamentals track.

Committee Assignments: Travis Gross

The following assignments and chairs were appointed below:

Legislative Committee: Travis Gross, chair

Communications/Website Committee: Crystal Rytell, chair

Training/Vendor Committee: Kelli Huckabee, chair and Yesenia Alves

Finance Committee: Ehren Mooney and Iris McDonald, chair

-New logos were chosen and will be added to the website. Jeff has a vendor that he previously mentioned that we can look into about possible having shirts made and Travis will look into having name tags made for us.

ADJOURNMENT: 11:34AM Travis Gross