**The Association of Pretrial Professionals of Florida  
 Board of Director Meeting Minutes  
 September 24, 2024  
 10am-Webex**

**Attendees:** Ashley Baird, Lillie Perkins, Kelli Huckabee, Monique Nagy, Iris McDonald, Crystal Rytell, Yesenia Alves, Ehren Mooney

**Not Present:** Katina Bouza, Brian Brittain, Travis Gross, Soia Cruz

**I.** **CALL TO ORDER**-Ashley Baird 10:01am

**II.** **ROLL CALL**-Kelli Huckabee

**III.** **APPROVAL OF MINUTES**  
Motion to Approve August 2024 minutes by Ehren Mooney, second by Lillie Perkins

**IV.** **FINANCIAL REPORT**-Monique Nagy  
a) Approval for financial reports for July and August 2024-Motion by Iris McDonald and second by Ehren Mooney  
b) Unpaid agencies-Per Ehren Mooney, Indian River will be paying at the end of the year  
c) Monique will be stepping down at the end of this year. If you have anyone that you would like to nominate please let Lillie Perkins and Kelli Huckabee know. Voting will take place via email the first of November and nominating committee will review nominations with the Board prior to placing on the ballot.

**V.** **VENDOR COORDINATOR REPORT**-Yesenia Alves  
a) Yesenia made a couple of connections at NAPSA so we may have some new vendors for the April Institute.   
b) Yesenia will be updating the vendor list and sending out to the BOD.  
c) Ashley had a meeting with a potential new vendor for the April Institute regarding re-entry and she will send their contact information to Yesenia.

**VI.** **COMMUNICATIONS DIRECTOR REPORT**-Crystal Rytell  
-The last APPR training is now on the website and she will add the new information regarding nominations.

**VII. REGIONAL DIRECTOR REPORTS**  
a) Travis Gross-Northwest Regional Director-not present  
b) Iris McDonald-Southwest Regional Director-no update  
c) Sonia Cruz-Northeast Regional Director-not present  
-Ashley indicated Sonia will be stepping down due to her leaving her current position but she will speak with the person that is replacing her to see if she is interested.  
d) Ehren Mooney-Southeast Regional Director-no update

**VIII. OLD BUSINESS**

1. **2024 Regional Trainings  
   1) SEPTEMBER-**APPR Virtual Training Session #3**-**we got good feedback but not many BOD members were present. From now on please let Ashley know if you will not be able to attend.  
   **2)** **OCTOBER**-Orlando in-person training  
   -so far only 22 people have signed up. Some counties are still waiting on approval to be able to attend. We have goody bags but no stuffers, Ehren will reach out to Seminole County to see if they have anything. Vendors are Pharmchek, MADD and possibly Blue Line Support.

**3) NOVEMBER-**APPR Training Session #4  
We will discuss this more at the Oct training. Please let Ashley know if you are unable to attend the Nov APPR training.

**VIIII. NEW BUSINESS**

1. **STRATEGIC PLAN DEVELOPMENT**

-pass

**b)** **BOARD MEMBER DUTIES**  
 -Ashley will put duties in a document and send out to all so we can add and   
 changes. Monique and Travis have already set in their lists of duties.

**c)** **2025 REGIONAL TRAININGS**  
 **1)** **FEBRUARY-**cancelled due to planning for the conference/institute  
 **2)** **APRIL-APPF** Conference in Volusia County  
 -please look over the contract and information regarding the hotel so that   
 we can discuss at the Oct meeting. Need to be looking at potential vendors   
 and trainings. Where will the vendors set-up and what will the costs be?   
 Can do a passport for the vendors with a raffle at the end.

**X. ADJOURNMENT**Meeting adjourned at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ by Ashley Baird.