**THE ASSOCIATION OF PRETRIAL PROFESSIONALS OF FLORIDA
 BOARD OF DIRECTORS MEETING MINUTES
 OCTOBER 29, 2024
 11:00AM
 ZOOM**

**Attendees:** Ashley Baird, Lillian Perkins, Monique Nagy, Kelli Huckabee, Travis Gross, Ehren Mooney, Iris McDonald, Yesenia Alves

**Not Present:** Crystal Rytell, Katina Bouza, Brian Brittain

1. **CALL TO ORDER-**Ashley Baird 11:03am
2. **ROLL CALL-**Kelli Huckabee
3. **APPROVAL OF MINUTES FROM LAST MEETING**
Motion to Approve Iris McDonald, Second by Yesenia Alves
4. **FINANCIAL REPORT**-Monique Nagy
a) Approval of Financial Reports
-Motion to Approve Travis Gross, second by Iris McDonald
b) Unpaid Agencies
-Ehren has not heard anything from Indian River
-Ashley to reach out to see if there are any outstanding
c) Monique’s replacement
-Lillie and Kelli will ask Crystal to post the information again on the website and extend the deadline to Dec 9. The replacement will begin the first of the year.
-We will close nominations on Dec 9th and we will vote by email after that.
-The December meeting is set for the 10th at 1pm
5. **VENDOR COORDINATOR REPORT**-Yesenia Alves
a) Vendors for April Conference
-she has added a couple of vendors
6. **COMMUNICATIONS DIRECTOR REPORT**-Crystal Rytell
-Not present
7. **REGIONAL DIRECTOR REPORTS**
a) Travis Gross-Northwest Regional Director
-no update
b) Iris McDonald-Southwest Regional Director
-no update
c) Vacant-Northeast Regional Director
-Ashley has talked to Sonia’s replacement to see if they are interested and will hopefully hear from them soon.
d) Ehren Mooney-Southeast Regional Director
-no update
8. **OLD BUSINESS**
a) 2024 REGIONAL TRAININGS
1-OCTOBER-cancelled due to hurricanes
2-NOVEMBER
-the last APPR virtual training is scheduled for Nov 7th at 1pm. Brian Brittain is going to assist as our local expert if time permits. Several APPF members indicated they will be unable to attend due to conflicts.
b) WEBSITE UPDATE
-Discussed the website administrator costs for services. Need to choose between Andy and Nani. Andy will charge $50mth and Nani will charge $20hr.
-Motion to Approve for us to use Nani at $20hr by Ashley Baird, second by Iris McDonald.
9. **NEW BUSINESS**a) **STRATEGIC PLAN DEVELOPMENT**
-Ashley sent out the updates from the June 2024 meeting for everyone to review.

b) **BOARD MEMBER DUTIES**
-Ashley sent out for BOD’s to review
c) **2025 REGIONAL TRAININGS**
 1) **FEBRUARY** -in person training cancelled due to the Conference in April but we will
 still need to have our Annual Business Meeting. We can have an in
 person meeting and allow those that cannot attend in person to attend
 by zoom.
 2) **APRIL**-APPF Conference in Volusia County
 -We will charge a $125 registration fee and $500 for a vendor table with
 one person.
 -Reviewed contract with Hilton-Motion to Approve by Iris McDonald and
 second by Travis Gross.
 -We will need to set up a day and time to remove Monique from the credit
 card.
 -need to decide on a theme
 3) **VENDOR REQUEST** -We have had a vendor request permission to be a part of our BOD.
 We need to look at how to define that in our by-laws. Discussed possibly opening up the BOD to other APPF members. Is this a
 conflict of interest? PAC does allow this.

**ADJOURNMENT** at 12:14pm by Ashley Baird.