**The Association of Pretrial Professionals of Florida  
 Board of Directors Meeting Minutes  
 June 18, 2024  
 In-Person  
 The Omni Resort**

**Attendees:** Ashley Baird, Lillie Perkins, Kelli Huckabee, Iris McDonald, Crystal Rytell, Yesenia Alves, Travis Gross, Ehren Mooney, Sonia Cruz

**Not Present:** Katina Bouza, Monique Nagy, Brian Brittain

**I. Call to Order:** Ashley Baird 8:08am

**II. Roll Call:** Kelli Huckabee

**III.** **Approval of Minutes:   
-April Minutes:** Motion to approve by Sonia Cruz, second by Travis Gross  
**-May Minutes:** Motion to approve by Ehren Mooney, second by Travis Gross

**IV: Financial Report:** Monique Nagy-not present

1. Approval of Financial Report-May 2024-pass
2. Unpaid agencies  
   -Per Ehren Mooney, Indian River will pay by check  
   -Per Ashely Baird, Dade County will pay
3. 2024 Proposed Budget-pass

**V. Vendor Coordinator Report-Yesenia Alves**-will be checking out the vendors that are here at the conference  
-maybe add a translator  
-will check with Jeff to see if he knows of any other possible vendors  
-would the group that put on the training about medical marijuana be interested in doing a training for Oct?

**VI. Communications Director Report-Crystal Rytell**-has not heard from Andy about issues  
-may possibly give us all access so that we may make updates  
-Ashley has been looking into it - do we need to spend some money to update it?

**VII**. **Regional Director Reports:**

1. **Travis Gross-Northwest Regional Director**

-no update

**b) Iris McDonald-Southwest Regional Director**  
 -reached out to Hendry County about joining

**c) Sonia Cruz-Northeast Regional Director**   
 -starting to work on the venue and hotel for Oct training.   
 -Iris can help look at locations for venue if needed  
 -Might be able to use Osceola Heritage Park and the Civic Center   
 if needed

**d) Ehren Mooney-Southeast Regional Director**  
-sent list updating Volusia County/Ashley updated as well

**VIII**. **Old Business**

1. 2024 Regional trainings

**1)July**  
-APPR VIRTUAL Training Session #2-jul 11 at 1pm  
-Sonia is working with APPR and will meet with them early July  
-Regional Directors make sure your counties are getting the emails  
-18 people are already signed up  
-we will post about the trainings as soon as we have it all together-at least a “Save the Date”  
-APPR will be promoting the trainings as well

**2) August**

-Virtual Vendor Training  
-Yesenia will check with FAMU to see of they would like to be a vendor

**3) September**  
-APPR Virtual Training Session #3 Sept 19, 2024 at 1pm  
-will be posting on the website

**4) October**-  
-training will be set for Oct 8, 2024  
-Setting for Osceola but may change to Seminole County  
-Peace Justice Institute can do a 3hr workshop on trauma-formed care and have agreed to reduce their price from $3000 to $300.  
-Ashley will email the Courts and ask for a speaker request  
-Immigrant Defense Project-will wait on this training for now and refer to FAMU instead  
-The FL Bar-unanimously approved for Attorney Way as speaker on HB 1627 and HB7067

5) November-  
-Crystal will post all the APPR trainings  
-APPR Virtual Training Session #4-November 7th at 1pm

1. **Website Update**-pass
2. **FCAC Commissioner Recommendation**-voted on who our recommendation would be for the position. Motion to nominate David by Iris and second by Ehren.  
   -Ashley will notify David that he was chosen by APPF

**June 2024 Training:**-talked about areas for improvement for the training that was held yesterday  
-getting the goody bags and stuffers to Osceola ahead of time saves time and is very helpful  
-we still have plenty of bags that we can fill for the next in person training  
-people really liked the gift card raffle

**VIIII. NEW BUSINESS-Ashley Baird**

-What is our definition of Pretrial-what about agencies that only have one component? Agreed that APPF should serve all agencies!  
  
  
**Strategic Plan: Ashley Baird**  
  
**Core values-**professional, excellence, collaboration, service  
  
**Strengths-**connections, collaboration, involved, passionate, dedication, work together well  
  
**Weaknesses-**budget, time management past organization, small board for a large state, participation  
  
**Opportunities-**board growth, membership growth, exposure, networking with organization, education  
  
-Ashley to check with Katina about getting more brochures  
Threats-retention, time, policy, legislation  
  
**Objections-** education, increased membership, quality training, increase BOD involvement, provide conferences, develop SOP and strategic plan, increase collaboration with other organizations

**Financial Plan-** vendors, memberships  
-Yesenia to look at vendors at FACC this year-charge for annual conference/institute or charge non-members?  
-ask each BOD to donate $25 for raffles?  
-extra raffle tickets for interaction

**Measuring what we are doing-**-number of attendees  
-vendor involvement  
-member retention  
-BOD retention  
-what if we lost several BOD’s at the same time?

-set up sub-committees where one BOD has to be on each committee  
-examples are website, comm tech, policy, finance, legislation

**MISCELLANEOUS:**

-need to create a new Linked-IN-Ehren will look into this  
-Daytona Hilton not available 4-8/4-11-24. 4-15-24 is available for $250 night  
-revamp sponsorships  
-Jeff to be preferred vendor  
-Peace Justice Institute  
-Everyone OK with sending APPR survey to all members  
-Put vendor sponsorships update on next agenda  
-Approved to let Andy go-Lillie will reach out to her IT dept to see if they know someone who could help  
-Crystal will help change access to BOD’s so they all have same access as Crystal and Ashley

**Adjourned:** 1:03pm Ashley Baird