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| The Association of Pretrial Professionals of FloridaBoard of Directors Meeting AgendaMay 21, 202411:30amZoom Call |
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| Call to order: Ashley Baird 11:33 am |
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| Roll call: Yesenia AlvesPresent: Ashley Baird, Lillie Perkins, Travis Gross, Ehren Mooney, Sonia Cruz,Iris McDonald, Monique Nagy and Yesenia AlvesNot present: Kelli Huckabee, Katina Bouza, Brian Brittain |
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| Approval of April 2024 minutes- pass awaiting 2 updates. Will ask for approval at next board meeting. |
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| Financial REPORT: Monique Nagy |
| Approval of Financial Report – April 2024-Motion to approve Iris McDonald, second by Yesenia Alves. Unpaid agencies update-Broward is going to pay. Indian River paid per Ehren Mooney. Monique confirmed no payments had been received via PayPal or check for Indian River. |
| vendor coordinator report: Yesenia Alves Email will be sent to Vendors for virtual training. Ashley asked that Board members review Vendor list and add any contacts they may have. Many vendors from the list we no longer have a good contact information.COMMUNICATIONS DIRECTOR REPORT: Crystal Rytell (not present)Website updates still needed in the forum section Ashley hadn’t had time to work on it. Is Willing to train someone if they are interested in helping.Monique and Latronda had been managing social media accounts (Facebook, Instagram and Twitter) as there wasn’t a communications director at the time. Not certain who was managing the LinkedIn account. There are several managers listed from the past maybe one of them had the account information. Also asked if it would be best to start a new one if that information could not be tracked down.regional director reports:Travis Gross – Northwest Regional Director- nothing to report.Iris McDonald – Southwest Regional Director-Reached out to Pasco County asked if PTI could benefit from APPF. Asked if there was a letter with what APPF has to offer. Monique indicated she believes she had one from years ago will forward.Sonia Cruz – Northeast Regional Director-nothing to report.Ehren Mooney – Southeast Regional Director – nothing to report. old business |
| **2024 Regional Trainings**jUNE Training -Osceola County FCAC ConferenceEvent is posted on website. Only 6 people have registered to date. Rooms are still available at the Omni. Will have access to the training room as early as 7 am. APPF attendees are welcome to get breakfast and coffee. Offered until 8:30 am. FLA-PAC will allow us to use same conference room for BOD meeting on Tuesday, June 18th from 8am to 1pm. TrainersSovereign CitizensInterlock ignition and House BillNAMI mental health in the workplaceFCAC 30-minute presentationJULY – APPR virtual session #2 on July 11th 1-3pmEvent posted on website. APPR wants to have FL pretrial practitioner in the faculty for this training. - Sonia volunteered to do it. Motion on APPR suggestion to have their NAPSA and pretrial contacts in FL send out the training registration and advertise on their APPR online community- Passed Unanimously by all in attendance.**AUGUST**Virtual Vendor Training- Yesenia to email vendors to see if anyone is interested.**SEPTEMBER**APPR virtual session #3 set for September 3rd all dates for APPR trainings confirmed.**OCTOBER** - Orlando Training October 8th Peace Justice Institute they can do a 3-hour workshop on trauma-formed care to include factors to look for in clients, vicarious trauma and self-care. Really want to work with us and have reduced their $3k price to $300.All agreed it would be a great training for members. Motion to approve Monique Nagy, second by Iris McDonald.Immigrant Defense Project – maybe can do a training. Jeff with SCRAM Solutions advised they can do a training on the DUI Pretrial Diversion Program. The Florida Bar – HB1627 and HB7067, and criminal law that affects pretrial.Several attorneys offered to present on the topic. Ashley to send information to board to vote on who would present. Sonia suggested training location of Heritage Park will research the hotel options nearby.**NOVEMBER**  - APPR Virtual Training Session #4 set for November 7th |
| **WEBSITE UPDATE** Member Forum – Still working on it. Looks basic. Need BOD feedback. Members not receiving notifications from website. Ashley to send email to all members to promote more training registration.**FCAC COMMISSIONER RECOMMENDATION**Brett Gibson and Dave Scharf are both interested in position. Ashley will let Brian Brittan know. To vote at next board meeting as to who is chosen. |
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| new businessAPPR Virtual Training on April 4th – Comments? Improvements? APPR requested board members to be more interactive, answering questions, etc. in upcoming trainings. APPR requesting guest faculty from Florida to participate in all or each series. Will only participate in Q&A or presentation segment depending on training presented. Prefer judge, SA, or PD. – Any ideas? b). **Strategic Plan development*** 2024-2025 Goals?
1. Trainings
2. Increase membership.
3. Increase participation.
* SWOT analysis
* Action Plans for goals/objectives
* Data collection and analysis
* Funding
* Create policies and procedures

 **Board Member Duties**Members to list their duties and steps involved. Goal is for any new member tocome onboard and know their specific requirements. Also, do we all know thespecifics of our position?**Repository for all APPF information** Utilize website for some items. Benefits of this for current and future board members. **2025 Regional Trainings** Goals? Quarterly and virtual trainings with large conference? Jeff from Scram is willing to mentor as he has experience in conferences. Ashley asked if more members are needed on the board to make it successful. Travis ask if Training hours can be added to training certificates. Adjournment: Ashley bairdmeeting adjourned: 12:20 pm |
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| Minutes submitted by: Yesenia Alves |
| Minutes approved by:  |
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