

The Association of Pretrial Professionals of Florida

BOD Meeting Agenda

**September 19, 2023
Board of Directors Meeting
Microsoft Teams
11:30AM**

Call to Order – VP Baird 11:28AM

Present: Ashley Baird, Crystal Rytell, Sonia Cruz, Iris McDonald, Lillie Perkins

Not Present: Brian Brittain, Katina Bouza, Monique Nagy, Kelli Huckabee, Yesenia Alves, Sandy Keegan, Sherry Munroe

Roll Call: Vice President Ashley Baird -

- **Approval of Minutes – August 2023, Iris McDonald motion to approve, Lillie Perkins 2nd – Approved Unanimously**
 - **Change Iris to SW, not SE**
- ******UPDATE Regional Map**** - VP to try to accomplish. Lillie Perkins advised she thought LaSheri was working on this prior to her resignation.**

Financial Report: Monique Nagy

- **Approval of Financial Report - August 2023 – Iris motion, Crystal 2nd**

Vendor Coordinator Report – Yesenia Alves – Not present

Regional Directors Reports –

- **Kelli Huckabee - Northwest Regional Director – NAPSA not present**
- **Lillie Perkins - Southwest Regional Director – No report**
- **Iris McDonald - Southeast Regional Director – New, VP will send information**
- **Sonia Cruz - Northeast Regional Director – Chief Judge likes FL PRAI, Discussed February Training and how to solidify (venues, hotels, etc). Positions opening up in Osceola, will send info to Crystal to post on website.**

**** Welcome New SW Regional Director, Iris McDonald****

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Communications Director Report– Crystal Rytell – Needs information to update website and have announcement sent out. Iris had question about where to get login information.

Old Business:

2023 Regional Trainings

2023 Training

- **February** - Gainesville
- **June** – Osceola County in conjunction with w/FCAC
- **August** – Pensacola Beach hosted by PIPS
- **October** – due to short notice and Hurricane Idalia it was unanimously voted to hold this training virtually. This will be a ½ day training from 8-12 that can be recorded. Katina will secure a Public Defender to speak about the HB and someone to speak on Baker Acts. Monique and Katina will speak on the RAI.

2024 Training – need to secure counties for 2024

- **February** - Need to secure training location. Possibly Volusia County. – Sonia to look for possible training sites.
- **April** – virtual hosted by vendor
- **June** – Orlando/Championsgate in conjunction w/FCAC
- **August** – virtual hosted by vendor
- **October**– Orlando – hosted solely by APPF

Iris suggested we *Schedule out two years in advance to secure venues, hotels, etc ahead of time.*

FCAC Update

- Brian Brittain – Not Present

New Business

- Nominating Committee needs to prepare for October – President position will become open January 2024, LaSheri position Secretary open
 - Who is on the Nominating Committee? Not in By Laws.

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- **October Virtual Training - Board members need to follow the new Training Events checklist. How does the checklist change if training is virtual?**
 - **Create additional Virtual Checklist**
 - **VP to create packet for all members and new members with all information.**
 - **Do pre-session review to ensure all equipment is working**
 - **Have questions ready for speakers? Yes**
 - **Katina is moderator?**
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- **- Crystal is to add the October 18th training to the website. Monique will create an Event Brite event and send the link to Crystal to add to a training announcement.**
- **Check out the new website! – Any comments, questions, changes, etc.?**
 - **PAC Chat?**
- **Secretary position is now open. – Any interested parties? Consideration of prior interested applicants?**
- **APPR Training update – Ashley Baird – Discussed request to APPR to create training by February 2024. Topics discussed with Board are below. Requested additional topics of interest.**
 - **Incompetent to Proceed**
 - **Judiciary Issues**
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- **Any other new business from the Board?**
 - **No**

Adjournment: Ashley Baird 12:20PM