

# The Association of Pretrial Professionals of Florida BOD Meeting Agenda

December 20, 2022  
Board of Directors Meeting  
Webex  
11:30AM

**Call to Order:** by President Katina Bouza at 11:31am

**Roll Call: LaSheri Baker**

**Present:** Katina Bouza, Ashley Baird, Monique Nagy, Yesenia Alves, Kelli Huckabee, LaSheri Baker, Sandra Keegan, Jeff Kilpatrick, Crystal Rytell,

**Not Present:** Karen Rodriguez, Mirna Corredor, Brian Brittain, Sherry Munroe, Mike Rogers, Latronda Hayes

**Approval of Minutes** – **November 2022-** Motion to approve by Monique, 2<sup>nd</sup> by Kelli, unanimously passed.

**Financial Report: Monique Nagy**

- **Approval of November Financial Report**
  - How many hours for the web design are in the contract? (Jeff Kilpatrick)
    - Katina reviewed the contract, not laid out hourly but by task. NYxent has been working on the redesign (Sandra motioned, Yessenia 2<sup>nd</sup>—motion passed.)

**Jeff Kilpatrick honorary member** Monique Nagy motion to have Jeff Kilpatrick lifetime honorary member of APPF. Sandy 2<sup>nd</sup> – motion passed.

**Vendor Coordinator Report** –Yesenia Alves

Lots of vendors have reached out but no one has committed at this time. Yessenia will follow up within 5-6 weeks of the training.

**Regional Directors Reports** –

- **Kelli Huckabee - North Regional Director** –No updates
- **Mirna Corredor - Southwest Regional Director** –Not on the call. Has not been on in 3 or more meetings, Katina will follow up.
- **Latronda Hayes - Southeast Regional Director** Not on the call. Will be late
- **Karen Rodriguez – Northeast Regional Director** –Not on the call

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- **Crystal Rytell - Communications Director Report** --When website is done, Crystal will take over the website

## Old Business:

LaSheri Baker APPF Secretary – effective January 1, 2023

Update on February training in Gainesville

- Hotel information –Holiday Inn Express
- BOD Meeting Room information-- Meeting at the Hotel. Breakfast included/on-site
- Ashley to work on a training flyer; Ashley still working on the Roundtable w/ Kelli and they are working on questions.
- Training information
  - Trainers:
    - Butch Jones – Batter’s Intervention Program – New State of Florida qualifications and standards for programs - confirmed
    - Jeff Kilpatrick – Validated Risk Assessment - confirmed
    - William Walls FCAC Workshop for Pretrial Accreditation - confirmed
    - Katina Bouza Pretrial Practitioners Round Table Discussion - confirmed

## Regional Trainings

### 2023

#### February 7<sup>th</sup>, 2022– Alachua County Govt. @ Gainseville (BOD Meeting 02/06)

Topics for Roundtable:

- Pregnancy/Medical Cases
- Medical Marijuana Cards

#### June 27<sup>th</sup>, 2022 – Osceola County (BOD meeting 06/26) (in conjunction with FCAC @ Championsgate)

APPF must find trainers. We can figure out what type of training we would like to have after the holidays.

Pretrial training day free to APPF members, if you want to attend the rest of the conference, you have to register with FCAC.

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Crystal will check with her contacts to see if she can get someone to put on a training.

Any APPF sponsored trainings, free to APPF members

**July 30 – August 3, 2022 – PIPS w/APPF @ Pensacola Beach**

**October 7, 2022 – Collier County (BOD meeting 10/06)**

## **New Business**

### **Website update – New company NYxent – Andy Montoya**

- Katina Bouza met with him on Zoom to discuss what changes APPF would like on the website.
- They have been paid 50% of their invoice to get started.
- He will also be holding a virtual training for Exec. Board Members and Communications Director on how to use the website.

**NAPSA Conference--** New Orleans 9/17-20/2023

**Meeting Adjourned:** by President Katina Bouza @ 12:05pm (Motioned to adjourn by LaSheri, 2<sup>nd</sup> by Monique)

