

The Association of Pretrial Professionals of Florida

BOD Meeting Minutes

November 15, 2022

Board of Directors Meeting Minutes

Webex

11:30AM

Call to Order: by President Katina Bouza @11:32am

Roll Call: Mike Rogers:

Present: Katina Bouza, Ashley Baird, Mike Rogers, Monique Nagy, Yesenia Alves, Kelli Huckabee, Latronda Hayes, LaSheri Baker, Jeff Kilpatrick

Not Present: Crystal Rytell, Karen Rodriguez, Mirna Corredor, Brian Brittain, Sandy Keegan, Sherry Munroe

Approval of Minutes – October 2022 – Motion to approve by Latronda, 2nd by Monique, unanimously passed.

Financial Report: Monique Nagy

- **Approval of October Financial Report** – Motion to approve by Mike, 2nd by Latronda, unanimously passed.

Vendor Coordinator Report –Yesenia Alves

Discussion regarding vendor refunds if the board cancels vs the vendor cancelling.

Motion by Latronda, 2nd by Ashley that any vendor who has paid for a training and cancels with less than 14 days of said training - the vendor would incur a 10% surcharge and their money would be pushed to a future training – motion passed unanimously.

Motion by Latronda, 2nd by Monique that if APPF cancels the event all vendors would be refunded their money – motion passed unanimously.

Katina to add to by-laws and discuss at next board meeting.

Regional Directors Reports –

- **Kelli Huckabee - North Regional Director** – no updates
- **Mirna Corredor - Southwest Regional Director** – not on the call
- **Latronda Hayes - Southeast Regional Director** – no updates
- **Karen Rodriguez – Northeast Regional Director** - not on the call

The mission of APPF is to provide pretrial practitioners with the tools needed to earn accreditation and certification, while empowering our membership through training opportunities and educating others on the benefits of pretrial programs.

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- **Crystal Rytell - Communications Director Report** – not on the call

Old Business:

Vendor Coordinator position filled!

Secretary position filled! Welcome LaSheri Baker – effective January 1, 2023

Regional Trainings

2022

February – cancelled

July/August – Pensacola Beach joint conference with PIPS

October 18th, 2022 – Cancelled

- Trainers who were confirmed:
 - ~~Jacqueline Fernandez – How to Identify Trafficking in the Pretrial Setting~~
 - Jeff Kilpatrick – Validated Risk Assessment – pushed to 2/7/23
 - ~~Joel Bishop~~ Billy Walls FCAC Workshop for Pretrial Accreditation – pushed to 2/7/23
 - Katina Bouza Pretrial Practitioners Round Table Discussion – pushed to 2/7/23
 - Ashely will send Katina some information on a trainer she may have lined up regarding Domestic Violence.

2023

February 7th, 2022– Alachua County Govt. @ Gainesville (BOD Meeting 02/06)

- Attempting to find a location
- Seat 75-100 people
- Can we bring in food / breakfast?
- What time can we start?
- Insurance for venue?
- Like to secure by 1st week of December
- Fee for the room?
- Hotels that are close to the venue?
- Group rate for the hotel?
- Board of Directors room?

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June 27th, 2022 – Osceola County (BOD meeting 06/26)
(in conjunction with FCAC @ Championsgate)

July 30 – August 3, 2022 – PIPS w/APPF @ Pensacola Beach

October 7, 2022 – Collier County (BOD meeting 10/06)

New Business

Website update – New company NYxent – Andy Montoya

Researching our site now; will meet to discuss our needs and pricing soon
He will also be holding a virtual training for Exec. Board Members and
Communications Director on how to use the website.

Roundtable – Jeff asked about 2023 memberships. Kelli asked about anything given to
the trainers at conferences.

Meeting adjourned @12:07pm by President Katina Bouza

