

The Association of Pretrial Professionals of Florida BOD Meeting Agenda

January 17, 2023
Board of Directors Meeting
Webex
11:30AM

Call to Order: Meeting not called to Order-11:36am

Roll Call: LaSheri Baker

- **Present:** Katina Bouza, Yesenia Alves, Kelli Huckabee, LaSheri Baker, Mirna Corredor, Ashley Baird, Sandra Keegan, Monique Nagy, Latronda Hayes
- **Not Present:** Karen Rodriguez, Brian Brittain, Sherry Munroe, Jeff Kilpatrick, Crystal Rytell

Approval of Minutes – December 2022

- Motion Approved by Kelli Huckabee, 2nd by Yessenia Alves –motion passed

Financial Report: Monique Nagy

- **Approval of Financial Report – December 2022**
- Motion Approved by Yessenia Alves, 2nd by Mirna Corredor—motion passed
- **Review of 2022 Financial Report**
- **Update on unpaid 2023 memberships**
 - Regional Directors reach out to your counties to remind them of payment. If they do not pay, they cannot attend the training for free.
 - Katina will post on the website a reminder for payment.

Vendor Coordinator Report –Yesenia Alves

- One vendor that was reached out to called to advise they will not attend.
- Tyler Tech will attend and pay by check—need business card for advertisement. Can use an old one if need be.
- BI, Inc. has paid for a bronze membership.

Regional Directors Reports –

- **Kelli Huckabee - North Regional Director** –notified counties but hasn't heard anything for any of them.

The mission of APPF is to provide pretrial practitioners with the tools needed to earn accreditation and certification, while empowering our membership through training opportunities and educating others on the benefits of pretrial programs.

The Association of Pretrial Professionals of Florida BOD Meeting Agenda

- **Karen Rodriguez – Northeast Regional Director**—not on the call.
- **Mirna Corredor - Southwest Regional Director** – notified counties of upcoming training. Will reach out to counties who haven't paid membership fees yet.
- **Latronda Hayes - Southeast Regional Director**— notified counties of upcoming training. Will reach out to counties who haven't paid membership fees yet.
- **Crystal Rytell - Communications Director Report**—not on the call.

Old Business:

Update on February training in Gainesville

- Brochure needs to be completed
- Regional Directors – contact your agencies and promote the training event
- Vendor Coordinator – do we have any paid sponsorships?
 - BI paid for Bronze Membership
- Do we need to book hotel room for any speaker?
 - It is not believed that any of the speakers will need a hotel room but Ashley will double check with Jeff Kilpatrick to see if APPF will be booking his room.
- Breakfast discussion for day of training
 - Donuts and coffee – Katina & Monique will pick up donuts the morning of training.
- Training information
 - 29 attendees registered so far on Eventbrite
 - Things need:
 - Projector with overhead and microphones
 - Trainers:
 - **Butch Jones** – Batter's Intervention Program – New State of Florida qualifications and standards for programs - Confirmed
 - **Jeff Kilpatrick** – Validated Risk Assessment - Confirmed

The Association of Pretrial Professionals of Florida BOD Meeting Agenda

- **William Walls** –FCAC Workshop for Pretrial Accreditation - Confirmed
- **Katina Bouza** –Pretrial Practitioners Round Table Discussion - Confirmed

Regional Trainings

2023

February 7th, 2022– Alachua County Govt. @ Gainseville (BOD Meeting 02/06)

June 27th, 2022 – Osceola County (BOD meeting 06/26) (in conjunction with FCAC @ Championsgate)

- Need to come up with speakers and send to Brian, can brainstorm next week.

July 30 – August 3, 2022 – PIPS w/APPF @ Pensacola Beach

October 7, 2022 – Collier County (BOD meeting 10/06)

New Business

- Website update – Met with NYent early January to review what they've come up with so far. Hoping it will be fully functional by March.
- BODs, read the by-laws before our February meeting, as we will be reviewing together to make any needed updates.
- Need to add charging 10% surcharge if vendors cancel within 2 weeks of an event to the by-laws and website after February's training.
- Ashley had the idea to do something like the PAC-Chat. Katina will see if the website designer can support the idea, even if there is a cost attached. Will update Board at February's meeting.

Meeting Adjourned: by President Katina Bouza @ 12:05pm (Motioned to adjourn by Sandra, 2nd by Latronda—motion passed)